



BOARD OF DIRECTORS POSITION DESCRIPTION

Vice President

About the Role

The Powerlifting America Vice President supports the organization's governance, ensures effective communication with members and international federations, and advances Powerlifting America's mission in collaboration with the President, Executive Director, and other board members.

The Vice President supports the President in the successful execution of responsibilities. He or she performs the duties of the President in the absence of the President, in the event the President is unable to serve, or as delegated to the Vice President by the President. These duties may include such activities as securing agreements with partners and sponsors, serving as a liaison to the North American Powerlifting Federation and the International Powerlifting Federation, among other duties.

Key Responsibilities

- Serve as a voting member of the Executive Committee and Board of Directors, contributing to strategic planning and policy development to advance Powerlifting America's mission.
- Collaborate with the Executive Director, President, Treasurer, and Secretary General to ensure alignment with organizational goals and USOPC governance standards.
- Assist with membership communications, including athlete and federation inquiries, ensuring timely and accurate responses.
- Ensure compliance with International Powerlifting Federation and USOPC technical standards.
- Ensure adherence to legal, regulatory, and organizational governance standards, including Powerlifting America bylaws, USOPC bylaws, the Ted Stevens Olympic and Amateur Sports Act, and SafeSport policies.
- Communicate with the Executive Committee, Executive Director, sponsors, the International Powerlifting Federation, and others on behalf of the President or Executive Director regarding program initiatives.
- At the direction of the President, serves as a spokesperson for Powerlifting America.
- Attend committee meetings as a liaison to the Executive Committee.

Time Commitment Required

- Weekly Executive Committee meetings
- 12 board meetings/year (2-3 hours in duration, virtual or in-person). Must strive to attend all Board meetings.
- Regular executive committee and staff calls (60-90 minutes in duration)
- Annual Powerlifting America General Assembly attendance
- Powerlifting America National events. Strive to attend all National events per year (5+ per year, 2-5 days in duration)
- Support strategies and attend events associated with IPF & Olympic inclusion (as assigned, 3-4 days in duration).
- 5-10 hours/week additional for other tasks, including communications with board/staff, member communications, email, etc.

Required Qualifications

- Minimum of ten years of continuous affiliation with the IPF. This can be accomplished through membership with the United States affiliate to the IPF.
- Minimum of 10 years participation in a competitive powerlifting environment.
- Powerlifting America Member in Good Standing for a period of 10 years (four years at the time of the 2026 election).
- International Referee.
- Direct involvement with the IPF World Championships for a minimum of 5 years as an athlete, referee, team coach, and/or official.
- Availability and willingness to travel internationally on behalf of the organization.
- Broad understanding of both the National Powerlifting landscape and the International Powerlifting Federation.
- Minimum of 5 years of leadership experience in nonprofit, sports, or community organizations, with a preference for experience in governance or committee roles within a USOPC-recognized NGB.
- Strong understanding of nonprofit governance, USOPC bylaws, and organizational leadership.
- Prior board level experience, preferably at the national or international level.
- 18 years old and a U.S. Citizen.
- Holds a Current U.S. Passport.
- Must not be a member of another powerlifting federation.
- Completion of USOPC SafeSport training within 30 days of appointment.

Ethics Requirements

- Must not be a spouse, parent, child, or sibling of another Executive Committee member or Board member.
- Cannot receive compensation from Powerlifting America
- No self-dealing – for example cannot deny a meet sanction to another person in favor of self.

Term

The Vice President shall serve a four-year term and may serve no more than three elected terms, with a maximum of twelve (12) years.

Compensation

This is a volunteer role with approved travel and expenses reimbursed.

Selection and Application Process

The Vice President is elected by the general membership, with input from athlete representatives to ensure compliance with USOPC requirements for athlete involvement in governance.

Interested candidates should submit a resume and a letter of interest outlining their commitment to Powerlifting America's mission and demonstrating how their experience meets the required qualifications using the following JotForm:

About Powerlifting America

Powerlifting America is a non-profit, tax-exempt organization under section 501(c)(3) of the United States Internal Revenue Code. We are dedicated to promoting and supporting amateur, drug-tested powerlifting in the United States. Our mission is to empower U.S. athletes to excel in local, national, and international competitions while fostering a diverse and inclusive powerlifting community through support, promotion, and education.

Legal Duties of Board Members

As a member of the Board of Directors, the Vice President is subject to three primary legal duties:

- Duty of Care: Ensure prudent use of all assets, including facilities, people, and goodwill, to take care of Powerlifting America.
- Duty of Loyalty: Ensure that activities and transactions advance the organization's mission, recognize and disclose conflicts of interest, and make decisions in the best interest of Powerlifting America, not individual board members or for-profit entities.
- Duty of Obedience: Ensure compliance with applicable laws and regulations, including USOPC bylaws and the Ted Stevens Olympic and Amateur Sports Act, adherence to bylaws, and alignment with Powerlifting America's stated corporate purposes and mission.

Powerlifting America is committed to ensuring that all persons associated with its activities do not face discrimination. The organization believes that a diverse board composition and an inclusive, welcoming culture, including at least 20% athlete representation in governance, will best position it to achieve its strategic goals and meet USOPC standards.